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6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

## Summary Information

**Permit No:** F00161439-A **Type of Permit:** FILMING **Release Date:** 02/12/2020

| | |
|---|---|
| **Production Company** | RETROFIT FILMS LLC |
| **Insured Company Name** | RETROFIT FILMS LLC |
| Contact Phone No. 1 | 323-876-5880 |
| Contact Phone No. 2 | |
| Fax | 310-943-2076 |
| Address | 6230 Wilshire Blvd, Suite 1761<br>LOS ANGELES, California 90048 |
| **Production Title** | GEICO MLB 2020 |
| **Type of Production** | Commercial - Standard |

| | |
|---|---|
| **Producer** | Courtney Prather |
| **Director** | Don Cherel |
| **1st AD** | Randy Woods |
| **Production Manager** | Joseph Soutullo |
| **FilmL.A. Coordinator** | Melissa Levine |
| **Location Manager** | Laura Sode-Matteson |
| Primary Phone | Mobile - 818-383-0427 |
| Secondary Phone | Office - 818-383-0427 |
| **Location Assistant** | tbd tbd |
| Primary Phone | Mobile - tbd |
| Secondary Phone | |

### Fees

| | |
|---|---|
| Posting 600 | $138.00 |
| Posting 900 | $207.00 |
| Notification Charge | $519.00 |
| LA CITY DEPT OF REC AND PARKS - FILM USE FEE | $450.00 |
| LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE | $1,026.00 |
| LA CITY FIRE SAFETY OFFICER | $981.00 |
| LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE | $228.00 |
| LA CITY DEPT OF REC AND PARKS FACILITY EXPERT FEE | $256.00 |

**Total Permit Fee** $3,805.00

**Number of Locations** 4

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## Summary Information — Location



**Permit Number** F00161439-A
**Production Company** RETROFIT FILMS LLC
**Insured Company** RETROFIT FILMS LLC
**Production Title** GEICO MLB 2020

**Location Manager** Laura Sode-Matteson
Primary Phone Mobile - 818-383-0427
Secondary Phone Office - 818-383-0427

**Location Address** 9201 Winnetka Ave, Chatsworth, CA, 91311
**Location Type** Office Building
**Prep Dates** 2/13/2020 - 2/13/2020 08:30 - 14:00 1 day
**Film Dates** 2/13/2020 - 2/13/2020 13:00 - 21:00 1 day
**Strike Dates** 2/13/2020 - 2/13/2020 21:00 - 22:30
**Open or Closed to the Public** Open

**Generic Conditions**
**THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee.
*LAFD UFSO: Company must contact FilmL.A. for extension of the Uniformed Fire Safety Officers' hours. During normal business hours, UFSO must also inform the LAFD Film desk of the extension.
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

**Equipment on Location**

| Type | Quantity |
|---|---|
| 10 Ton Truck | 1 |
| 5 Ton Truck | 2 |
| Cast/Crew vehicles | 50 |
| Catering Truck | 1 |
| Cube Trucks | 3 |
| Fire Extinguisher (2A10BC Minimum Rating) | 2 |
| Generator | 1 |
| Motor Homes | 2 |
| Portable restrooms | 1 |
| Stakebed Trucks | 1 |
| Trailers | 1 |
| Vans | 3 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 3 |
| Crew | 45 |
| Extras | 20 |
| LA City UFSO assigned | 47013 |

**Filming Activities** Camera on sticks; Equipment on property; Handheld equipment; Interior Dialogue; filming in the Pacific Theatre, Auditorium #16;

**Jurisdiction** **Political:** Los Angeles City - Council District 12 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

**Thomas Guide** **Page:** 500 **Grid:** E7

**Approvals** LOS ANGELES CITY POLICE DEPARTMENT Melissa Hernandez

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## Summary Information — Location



**Permit Number** F00161439-A
**Production Company** RETROFIT FILMS LLC
**Insured Company** RETROFIT FILMS LLC
**Production Title** GEICO MLB 2020

**Location Manager** Laura Sode-Matteson
Primary Phone Mobile - 818-383-0427
Secondary Phone Office - 818-383-0427

LOS ANGELES CITY FIRE DEPARTMENT - FILM UNIT Donyelle Glover

**Coordinator Note** UFSO REQUIRED
2/13, 1300-2100

**Coordinator Note** RIDER A RELEASES LOCATION

**Parking**

**Base Camp**
Location Type : Filming Location

**Parking Notes**
Using parking lot adjacent to movie theatre

**Crew Parking**
Location Type : Filming Location

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## Summary Information — Location



**Permit Number** F00161439-A
**Production Company** RETROFIT FILMS LLC
**Insured Company** RETROFIT FILMS LLC
**Production Title** GEICO MLB 2020

**Location Manager** Laura Sode-Matteson
Primary Phone Mobile - 818-383-0427
Secondary Phone Office - 818-383-0427

**Location Address** 22360 Devonshire St, Los Angeles, CA, 91311
**Location Type** Park
**Prep Dates** 2/13/2020 - 2/13/2020 07:00 - 09:00 1 day
**Film Dates** 2/13/2020 - 2/13/2020 09:00 - 14:00 1 day
**Strike Dates** 2/13/2020 - 2/13/2020 14:00 - 16:00
**Open or Closed to the Public** Open

**Generic Conditions**
**THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee.
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.
Traffic Officers Required
Uniformed officers shall have a copy of the film permit in their possession and are required to confirm that all traffic control signage devices are in place.

**Please see attached document** 67985- Guidelines.pdf

**Equipment on Location**

| Type | Quantity |
|---|---|
| 10 Ton Truck | 1 |
| 5 Ton Truck | 2 |
| Cast/Crew vehicles | 25 |
| Cube Trucks | 3 |
| Fire Extinguisher (2A10BC Minimum Rating) | 2 |
| Generator | 1 |
| Motor Homes | 1 |
| Portable restrooms | 2 |
| Stakebed Trucks | 1 |
| Trailers | 1 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 2 |
| Crew | 45 |
| Extras | 20 |
| Off-Duty/Retired LAPD Officer(s) | 1 |
| Rec & Park Monitor required | 3 |
| Spot Check | 1 |

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## Summary Information — Location



**Permit Number** F00161439-A
**Production Company** RETROFIT FILMS LLC
**Insured Company** RETROFIT FILMS LLC
**Production Title** GEICO MLB 2020

**Location Manager** Laura Sode-Matteson
Primary Phone Mobile - 818-383-0427
Secondary Phone Office - 818-383-0427

| | | |
|---|---|---|
| Vans | 3 | |

**Filming Activities** Equipment on property; Equipment on sidewalk & street; Exterior Dialogue; Exterior establishing shots; Handheld equipment; Intermittent pedestrian control; PARK RES 67985; Filming at the swing set area;

**Jurisdiction** **Political:** Los Angeles City - Council District 12 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

**Thomas Guide** **Page:** 499 **Grid:** J4

**Approvals**

| | |
|---|---|
| LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE | Karen Casas |
| LOS ANGELES CITY POLICE DEPARTMENT | Melissa Hernandez |

**Coordinator Note** SPOT CHECK APPROVED
-OWENS

**Coordinator Note** (3) Rec & Park Monitor required 2/13, 7A-4P

**Parking**

**Base Camp**
Location Type : Filming Location

**Crew Parking**
Location Type : Filming Location

**Parking Notes**
CHATSWORTH PARK SOUTH
Additional crew parking at 9201 Winnetka, and will be shuttled in.

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## Summary Information — Location



**Permit Number** F00161439-A
**Production Company** RETROFIT FILMS LLC
**Insured Company** RETROFIT FILMS LLC
**Production Title** GEICO MLB 2020

**Location Manager** Laura Sode-Matteson
Primary Phone Mobile - 818-383-0427
Secondary Phone Office - 818-383-0427

**Location Address** 4756 Ronmar Pl, Los Angeles, CA, 91364
**Location Type** Private Residence
**Prep Dates** 2/14/2020 - 2/14/2020 07:00 - 09:00 1 day
**Film Dates** 2/14/2020 - 2/14/2020 09:00 - 15:00 1 day
**Strike Dates** 2/14/2020 - 2/14/2020 15:00 - 18:00
**Open or Closed to the Public** Closed

**Generic Conditions**
**THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee.
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
Community Survey Required
Equipment staging and vehicles may park on one side of the street only.
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

**Equipment on Location**

| Type | Quantity |
|---|---|
| 10 Ton Truck | 1 |
| 5 or 10 ton trucks | 2 |
| Cast/Crew vehicles | 5 |
| Cube Trucks | 3 |
| Fire Extinguisher (2A10BC Minimum Rating) | 2 |
| Generator | 1 |
| Motor Homes | 1 |
| Portable restrooms | 2 |
| Stakebed Trucks | 1 |
| Trailers | 1 |
| Vans | 3 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 2 |
| Crew | 45 |
| Off-Duty/Retired LAPD Officer(s) | 1 |
| Spot Check | 1 |

**Filming Activities** Equipment on property; Equipment on sidewalk & street; Exterior establishing shots; Handheld equipment; Interior Dialogue;

**Jurisdiction** **Political:** Los Angeles City - Council District 03 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

**Thomas Guide Page:** 560 **Grid:** D4

**Approvals** LOS ANGELES CITY POLICE DEPARTMENT Richard Priest

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## Summary Information — Location



**Permit Number** F00161439-A
**Production Company** RETROFIT FILMS LLC
**Insured Company** RETROFIT FILMS LLC
**Production Title** GEICO MLB 2020

**Location Manager** Laura Sode-Matteson
Primary Phone Mobile - 818-383-0427
Secondary Phone Office - 818-383-0427

**Coordinator Note** SPOT CHECK APPROVED
-OWENS

**Coordinator Note** RIDER A RELEASES LOCATION

**Parking**

**Base Camp**
Location Type : Filming Location

**Crew Parking**
Location Type : Other Location
21021 Ventura Blvd, Los Angeles, CA, 91364

**Parking Notes**
Crew parking at next location, Woodland Hills Corporate Center, 21021 Ventura Blvd.

**Posting "No Parking" signs** E/S OF RONMAR FROM 4756 RONMAR TO WELLS DRIVE APPROX 200'
S/S OF WELLS STREET FROM RONMAR PLACE EAST 100',
S/S OF WELLS STREET FROM RONMAR PLACE WEST 200'
** EQUIPMENT PARKED IN REVERSE FLOW **

**Approximate Footage** 301 - 600 **Log Number** 271339

**Date(s)** 2/14/2020 to 2/14/2020 **Time(s)** 06:00 to 22:00

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## Summary Information — Location



**Permit Number** F00161439-A
**Production Company** RETROFIT FILMS LLC
**Insured Company** RETROFIT FILMS LLC
**Production Title** GEICO MLB 2020

**Location Manager** Laura Sode-Matteson
Primary Phone Mobile - 818-383-0427
Secondary Phone Office - 818-383-0427

**Location Address** 21021 Ventura Blvd, Los Angeles, CA, 91364
**Location Type** Office Building
**Prep Dates** 2/14/2020 - 2/14/2020 06:30 - 15:00 1 day
**Film Dates** 2/14/2020 - 2/14/2020 15:00 - 19:00 1 day
**Strike Dates** 2/14/2020 - 2/14/2020 19:00 - 20:30
**Open or Closed to the Public** Closed
**Generic Conditions** **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee.
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

**Equipment on Location**

| Type | Quantity |
|---|---|
| 10 Ton Truck | 1 |
| 5 Ton Truck | 2 |
| Catering Truck | 1 |
| Cube Trucks | 3 |
| Fire Extinguisher (2A10BC Minimum Rating) | 2 |
| Generator | 1 |
| Motor Homes | 1 |
| Portable restrooms | 2 |
| Stakebed Trucks | 1 |
| Trailers | 1 |
| Vans | 3 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 2 |
| Crew | 45 |
| Spot Check | 1 |

**Filming Activities** Equipment on sidewalk & street; Handheld equipment; Interior Dialogue; filming in Suite #450 ;
**Jurisdiction** **Political:** Los Angeles City - Council District 03 **Police:** Los Angeles Police **Fire:** Los Angeles City Department
**Thomas Guide** **Page:** 560 **Grid:** B2
**Approvals** LOS ANGELES CITY POLICE DEPARTMENT Richard Priest
**Coordinator Note** SPOT CHECK APPROVED
-OWENS
**Coordinator Note** RIDER A RELEASES LOCATION

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## Summary Information — Location



**Permit Number** F00161439-A
**Production Company** RETROFIT FILMS LLC
**Insured Company** RETROFIT FILMS LLC
**Production Title** GEICO MLB 2020

**Location Manager** Laura Sode-Matteson
Primary Phone Mobile - 818-383-0427
Secondary Phone Office - 818-383-0427

**Parking** **Base Camp**
Location Type : Filming Location

**Crew Parking**
Location Type : Filming Location

**Posting "No Parking" signs** N/S OF VENTURA BLVD FROM PARALTA AVENUE WEST 350'
W/S OF PARALTA AVENUE FROM VENTURA BLVD GOING NORTH 200'
W/S OF PARALTA AVENUE FROM CLARENDON GOING SOUTH 100'
** EQUIPMENT PARKED IN REVERSE FLOW **

**Approximate Footage** 601 - 900

**Log Number** 271344

**Date(s)** 2/14/2020 to 2/15/2020

**Time(s)** 06:00 to 22:00

NOT A PERMIT

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

# Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- **Ok to FILM at Chatsworth South Park on 2/13/20 (see plot plan).**
- **Ok to have ADA swing removed by Playground Supervisor at 7AM.**
- **Ok to have ADA swing reinstalled by Playground Supervisor at 2:30PM.**
- **Ok to have actors on swing in dialogue and background actors in the back.**
- **Ok to have directional signs, tow generator (see plot plan), camera, dolly, JIB arm, carts, cables with crossovers and plywood.**
- **Ok to have 25- crew cars, 1-10 ton truck, 2- 5 ton truck and 3 cube trucks, 1 – motor home, 2- portable restrooms, 1- stakebed truck, 1- trailer and 3-vans.**
- **Ok to place generator on pavement (see plot plan).**
- **Ok to have craft services at video village.**
- **Ok to have a video village near playground.**
- **Ok to have 3-6 10X10 pop up tents for shade. Must be free standing, no staking allowed.**
- **Ok to have basecamp in South Parking lot only (see plot plan).**
- **Ok to have 2 min IPC at the discretion of the monitor onsite.**
- **No catering onsite.**
- **Production must make sure all vehicles are facing the same direction.**
- **Emergency vehicles must be able to drive through at all times.**
- **Must leave all fire lanes open at all times and do not block any fire hydrants.**
- **Company does not have exclusive use of parks/parking lots/playground.**
- **Must work around park patrons, park activities and park maintenance staff.**
- **No blocking off exits/entrance of driveways.**
- **If tents are being used, they must be secured with sandbags or water barrels.**
- **If generators are being used, must have plywood or concrete base and must not be underneath any trees.**
- **Generators must be kept on concrete/plywood base. Keep away from trees/brush.**
- **Not allowed to have Propane Heaters on-site unless approved by LAFD.**
- **Fire extinguisher required for generators on site.**

DRAFT NOT

- **Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.**
- **Must leave handicap spaces and electric car spaces open at all times.**
- **Not approved to park on the grass or block restrooms onsite.**
- **If children are being filmed, parents/guardians must be present with approval at all times.**
- **Not approved to have FILM, BASECAMP or CATERING onsite.**
- **Company must leave all areas clean after use.**
- **Must maintain the 20ft emergency vehicle clearance.**
- **Not approved to have special effects.**
- **Not approved to have a drone onsite.**
- **Not approved to have an animal onsite.**
- **Not approved alteration to landscape exterior.**
- **Not approved to have weapons onsite.**
- **Production does not have exclusive use of road, park, recreation center and parking lot.**
- **Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office.**
- **Film permits do not provide exclusive use of a park or recreation area and includes the use of parking lots.**
- **Notifications signs must be posted at least 24-48 hours prior to filming as a courtesy for the public when requesting a playground area, basketball courts, soccer fields or baseball fields.**
- **Parking must be open and available for public use designated with proper signage by production.**
- **Pyrotechnics, explosions, stunts and special effects may be considered on a case-by-case basis for exterior use only and requires approval by LAFD and the Park Film Office. Any special effects that may cause damage to the interior/exterior.**
- **Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.**
- **Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.**
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- **Film permits do not provide exclusive use of a park or recreation area.**
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.

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- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking: No Smoking unless in designated area
- No smoking on trails.
- Fire extinguisher required for generators on site.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

**RETROFIT FILMS LLC - GEICO MLB 2020**
**CHATSWORTH SOUTH PARK**
**F-161439**

NOT A PERMIT